

HOW TO LOG IN THE HIGHLAND TOWERS WEBSITE

1) If you are new to the site:

- Click on **LOG IN** on the top right corner of the Menu bar
- Under **LOG IN, New to this site? Sign Up**
- Click on **Sign Up**
- Enter your First Name, Last name and Apt # in the appropriate boxes
- Enter your email in the next box
- Create a password in the next box below
(Make sure you save your password in a safe location)
- Click on **Submit**
- You will then see a Verification box. Click on **I am not a robot**
- A request will be sent to the webmaster to approve your login. This will take a few hours to overnight.
- You will receive an email approving your account. (Check your Spam folder if you do not receive it.)
- Go back to the Highland Towers website (*highlandtowers.org*), and you can now log in with the email and password you selected.
- **If you have any question, do not hesitate to call the office.**

2) If you know your password:

- Click on the **Log In** tab on the top right corner.
- Enter your email and the password to log in
- If that works, Great! You can now view the entire site.

3) If you don't know your password, or If you get a message in red saying "Wrong email or password", it mean you need to reset your password. Follow these instructions to reset your password

- Click on the **'Forgot Password'** box, type in your email and click on the **"Reset Password"** Button.
- Follow the instructions
- Goto your email inbox
- Look for an email from no-reply@wixsiteautomation.com that says **"Click below to reset your password for Highland Towers"**. (It may take 5-10 minutes to receive the email)
- Once again, follow the on-screen instructions to create a new password.
- Go back to the Highland Beach website (*highlandtowers.org*), and you can now login to the website with the new password you selected.

4) If when you tried to reset your password, and you received a message in red saying "This email doesn't match any account. Try again", it means you need to create a new account. Follow the instructions below:

- At the Log in Page, you will see a message "[New to this site? Sign up](#)"
- Click on "[Sign Up](#)"
- There are 4 boxes on the next page.
 - Enter your First name
 - Enter your Last name
 - If your email is in the third box, confirm it is correct, otherwise enter your email.
 - In the last box, enter the password you want for your account.
- Click on [OK](#) and a request will be sent to the webmaster to approve your login. This will probably take a few hours to overnight.
- You will receive an email approving your account. (Check your Spam folder if you do not receive it.)
- Go back to the Highland Towers website (*highlandtowers.org*), and you can now log in with the email and password you selected.

If you have any issues or need help logging in, contact us at 561-314-8234